

#### Fill-In Tax Certificates

The form you have selected is editable and required fields can be filled in directly onto the form. (Please note: In order for this form to be accepted, the signature field **MUST** be completed.)

### Instructions

- 1. Please complete all necessary fields using Acrobat Reader.
- 2. PRINT the form.
- 3. **SIGN** the form.
- 4. Fax the completed form to Micron Consumer Products Group at (208) 363-5560.

If you have any questions, please contact Micron Consumer Products Group Customer Service at 1-800-336-8915 (US and Canada only or 208-363-5790) or crucialbusiness@micron.com.

### Helpful hints for using Fill-In forms:



Use either the hand tool or the scroll bar on right side of browser window to move the page around to view all areas.





Position the hand pointer inside a form field and click. The hand pointer will change to an I-beam pointer when an editable field exists. Use the I-beam pointer to enter text, or use the arrow pointer to select a check box. If the cursor does not change from a hand pointer, no editable field exists.

Press TAB to accept text entered and to go to the next field, or press SHIFT+TAB to accept text entered and go to previous field.

Clicking the space bar will place or remove a check mark, in addition to just clicking on the box.

RETURN takes you down another line in a multi-line field



TO:

### GOVERNMENT OF THE DISTRICT OF COLUMBIA OFFICE OF TAX AND REVENUE

## CERTIFICATE OF RESALE DISTRICT OF COLUMBIA SALES AND USE TAX

FROM:

SELLER	PURCHASER	
TRADE NAME (IF ANY)	TRADE NAME (IF ANY)	
SELLER'S STREET ADDRESS	PURCHASER'S STREET ADDRESS	
CITY STATE ZIP CODE	CITY STATE	ZIP CODE
FEIN	DC CERTIFICATE OF REGISTRATION	\
I certify that all of the tangible personal property and services purchased from you in connection with this sale are for resale or rental either in the same form or for incorporation as a material part of other property being produced for resale or rental.  This certificate shall be considered a part of each order we shall give, provided the order contains our DC Certificate of Registration number and will continue in force until revoked by written notice to you.		
AUTHORIZED SIGNATURE	TITLE	DATE

# SELLER MUST KEEP THIS CERTIFICATE INSTRUCTIONS

This certificate is not valid unless it contains the purchaser's District of Columbia Sales and Use Tax Registration Number. It must be signed by the owner or authorized officer and must be dated.

If you, as the issuer of the certificate of resale, buy items from the seller that do not qualify for tax exemption, you should advise the seller to charge the appropriate sales tax on such items. Otherwise, the purchaser is required to report to OTR and pay use tax directly using the Sales and Use Tax returns FR-800A (annual), FR-800M (monthly), FR-800Q (quarterly), FR-800SE (Special Event) or FR-800V Street Vendor (quarterly).

The seller must retain all Certificates of Resale on file to substantiate exemptions in case of an audit of its DC Sales and Use Tax returns.

To be eligible to use this certificate, purchasers who are located inside or outside the District of Columbia must file DC Form FR-500, Combined Registration Application for Business DC/Taxes/Fees/Assessments, with the Office of Tax and Revenue, 1101 4th St., SW, Washington DC 20024 (202-727-4829).